



**HVAC&R Construction and Design Build Technologies
Go To Meeting July 5, 2012**

2:00pm – 3:20pm

Roster Summary & Meeting Attendance					
ID	Attendee	Role	Email Address	Voting	Present
1	Dan Kerr	Chair	dankerr@mcclureco.com	yes	yes
2	Andrew Rhodes	Vice Chair	arhodes@southlandind.com	yes	yes
3	Jim Fields	Secretary	jfields@superiormechserv.com	yes	yes
4	Adrienne Thomle	Standards	adrienne.thomle@honeywell.com	no	no
5	Mitchell Swann	Programs	swann@mdcsystems.com	yes	yes
6	Payton Collie	Research	pcollie@smacna.org	no	yes
7	Michael McLaughlin	Webmaster	mmclaughlin@southlandind.com	no	yes
8	David Lewis	Member	lewisd@claycorp.com	yes	no
9	Billy Austin	Member	baustin@shultzeg.com	yes	yes
10	Dan Pettway	Member	dcpettway@cox.net	yes	yes
11	Allison Fee	Member	afee@smacna.org	yes	yes
12	David Underwood	Member	d.underwood@isothermengineering.com	yes	no
13	Wes Davis	Member	Wes.davis@acca.org	no	no
8	Sean McKeag	Corresponding Member	Sean.mckeag@aecom.com	no	no
9	Waller S Clements	Corresponding Member	clementsevns@aol.com	no	yes
14	Charles Gullede	Corresponding Member	cgullede@accorporation.com	no	no
16	David Brown	Corresponding Member	dbrown@unitedhvac.com	no	no
18	David Snowberger	Provisional Corr. Member	dsnowberger@shambaugh.com	no	no
19	Don Prather	Provisional Corr. Member	donald.prather@acca.org	no	no
20	Douglas Moore	Corresponding Member	dougmm@mckinstry.com	no	no
21	Eli Howard	Corresponding Member	ehoward@smacna.org	no	no
22	Filza H Walters	Provisional Corr. Member	fwalters@ltu.edu	no	no
24	Kevin Brown	Provisional Corr. Member	kevin.brown@thelincgroup.com	no	no
25	Kyle Davis	Corresponding Member	Kyle.davis@harperlimbach.com	no	no
26	Larry Smith	Provisional Corr. Member	larry.smith@lindab.com	no	no
27	Larry Spielvogel	Corresponding Member	spielvogel@comcast.net	no	no
28	Mark Terzigni	Corresponding	mterzigni@smacna.org	no	no
29	Matt Nelson	Corresponding Member	mnelson@brewer-garrett.com	no	no
33	Roger Wehby	Corresponding Member	rwehby@nashville.com	no	no
34	Suzanne LeViseur	Corresponding Member	Sleviseur@haddeng.com	no	no



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 Go To Meeting July 5, 2012
 2:00pm – 3:20pm**

General Business			
Item	Description	Start	Finish
001	General Business <ul style="list-style-type: none"> • <i>Call to Order and Roll Call</i> • <i>Approval of Chicago Meeting Minutes</i> • <i>Review of Appointments</i> • <i>Review of Upcoming ASHRAE Meetings</i> • <i>General Announcements from Section Meeting</i> 	2:00pm	2:20pm
002	Old Business <ul style="list-style-type: none"> • <i>Duct Design Guide Update</i> • <i>BIM MTG Update</i> • <i>TC7.2 ListServe Update</i> • <i>TC7.2 Roster Transition</i> • <i>Potential Programs for San Antonio</i> 	2:20pm	2:40pm
003	New Business <ul style="list-style-type: none"> • <i>Potential Programs for Dallas</i> • <i>Other New Business</i> 	2:40pm	3:10pm
004	Meeting Recap	3:10pm	3:20pm
005	Adjournment	3:20pm	3:20pm

Draft Meeting Minutes

General Business			
Item	Description	Action	Due Date
G001	Call to Order & Roll Call: <ul style="list-style-type: none"> • <i>Chairman Dan Kerr called the meeting to order at 2:00 PM, Thursday, July 5th, 2012. Attendees are listed above.</i> • <i>Quorum Established with seven (7) voting members present.</i> 	INFO	-
G002	Approval of Chicago Meeting Minutes: <ul style="list-style-type: none"> • <i>Motion that the draft minutes of January 22, 2012 Chicago Meeting be approved made and was seconded.</i> • <i>Motion Approved with a 7-0-0 CV.</i> 	INFO	-
G003	Review of Appointments: Proposed 07/01/12 – 6/30/2013 Roster <ul style="list-style-type: none"> • <i>Chair: Dan Kerr</i> • <i>Vice Chair: Andrew Rhodes</i> • <i>Secretary: James Fields</i> • <i>Programs & Handbooks: Mitchell Swann</i> • <i>Standards: Adrienne Thomle</i> • <i>Research: Peyton Collie</i> • <i>Webmaster: Michael McLaughlin</i> 	INFO	-
G004	Review of Upcoming ASHRAE Meetings <ul style="list-style-type: none"> • Jan 26 - 30, 2013: ASHRAE Winter Meeting Dallas, TX • Jun 22 - 26, 2013: ASHRAE Annual Meeting Denver, CO • 	INFO	-

Old Business			
Item	Description	Action	Due Date
11.01.30-05	<p>TC5.2 is developing a Duct Design Guide. Request for TC7.2 members to participate in the review of this Guide.</p> <ul style="list-style-type: none"> Contact TC5.2 if interested in participating in the development/review. TC5.2 meets Monday 8am – 12pm [Duct Design Guide Review Committee] 2011-06-26: Mark Terzigni and Wes Davis to provide regular updates on design guide progress and timing for feedback so TC7.2 members can engage at the appropriate time. 2012-01-22: No additional updates 2012-07-05: No additional updates 	Terzigni Davis	<i>Provide Update at next meeting</i>
11.06.26-02	<p>ASHRAE has formed a BIM Multi-Disciplinary Task Group [MTG]. McLaughlin to identify the MTG Chair so TC7.2 can maintain representation in this Task Group.</p> <ul style="list-style-type: none"> MTG's are new to ASHRAE. MTG are formed upon request and approval by ASHRAE and consists of two or more TC's from different Section. MTG's can include groups from outside ASHRAE (NIBS, ASHE, etc) MTG's primary meeting space is before and after ASHRAE meetings, and rely primarily on conference call and web-based meetings. 2012-01-22: MTG-BIM met Saturday January 21st. McLaughlin was unable to attend but will investigate results of this first meeting and advise. Peyton Collie has accepted to be the TC 7.2 representative to the Multi-Task 2012-07-05: No additional updates 	McLaughlin	<i>Provide update at next meeting</i>
01.22.12.01	<p>Public Review Notifications Develop method of communicating to ASHRAE Members and Contractors of when Standards are up for public review and include a brief abstract of the salient content of concern.</p> <ul style="list-style-type: none"> <i>Goal - Raise Awareness of public review of codes and standards.</i> <i>Inform constituents of why this is important and how to get involved with brief abstract</i> <i>Utilize Email thru ASHRAE Marketing Group as well as Google Group webpage with links to standards for review.</i> <i>Develop an Insights Article to notify membership of this offering.</i> 2012-07-05: Initial e-mail distributed to 15,000+ members 	Kerr	<i>Work on-going. Initial conference call held on 7/16/12</i>

Old Business			
Item	Description	Action	Due Date
	and contractors. Dan Kerr appointed listserv subcommittee to develop content and timing of updates. Members; Andy Rhodes, Billy Austin, Peyton Collie, Mike McLaughlin, Dan Kerr. Dan will schedule initial conference call.		
01.22.12.02	<p>TC 7.2 Roster Transition for 2012 – 2013 Term <i>Our TC will transition officers and voting members after the Summer Meeting in San Antonio TX. Many of our voting members have served for 4 years and are required to rotate “off”. The following appointments and voting members were discussed and proposed by the group:</i></p> <p>Proposed Appointments: 07/01/2012 – 6/30/2013 Roster</p> <ul style="list-style-type: none"> • <i>Chair: Dan Kerr</i> • <i>Vice Chair: Andrew Rhodes</i> • <i>Secretary: James Fields</i> • <i>Programs & Handbooks: Mitchell Swann</i> • <i>Standards: Adrienne Thomle</i> • <i>Research: Peyton Collie</i> • <i>Webmaster: Michael McLaughlin</i> <p>Voting Members: Quorum is minimum of 5 members</p> <ol style="list-style-type: none"> 1. <i>Dan Kerr (Chair)</i> 2. <i>Andrew Rhodes (Vice Chair)</i> 3. <i>James Fields (Secretary)</i> 4. <i>David Lewis</i> 5. <i>E Mitchell Swann</i> 6. <i>Billy Austin</i> 7. <i>Allison Fee</i> 8. <i>Dan Pettway</i> 9. <i>David Underwood</i> <ul style="list-style-type: none"> • 2012-07-05: Appointments approved by a 7 – 0 – 0 CV 	Kerr	<i>Review in Dallas</i>
01.22.12.03	<p>Potential Programs for San Antonio:</p> <ol style="list-style-type: none"> 1. Unified Field Theory (Swann) 2. Integrated Controls System (McLaughlin) 3. IPD Case Studies (Kerr) 4. Methods of Improving or Standardizing Final Project Turnover Documentation (Fields) <p>07.05.12 Mitchell Swann reported that Forum #1 on Integrated Project Delivery and Integrated Building Design was well received with 20 to 25 attendees. See “Survival Guides” comments in New Business</p>	Swann McLaughlin Kerr Fields	Closed
01.22.12.05	Multiple Task Group Developments		

Old Business			
Item	Description	Action	Due Date
	Peyton Collie has accepted to be the TC 7.2 representative to the Energy Efficient Air-Handling Systems for Non-Residential Buildings Multi Task Group MTG.EAS	Collie	<i>Provide update at next meeting</i>

New Business			
Item	Description	Action	Due Date
07.05.12.01	Potential Programs for Dallas: <ol style="list-style-type: none"> 1. Contract Practices for Design Build Services (Swann) 2. Clean Room Design Build (Swann) 3. Geothermal Lessons Learned Through Energy Based Performance Contracting (Kerr) 	Swann/Kerr	<i>Abstracts due August 13</i>
07.05.12.02	Potential Programs for Denver and beyond: <ol style="list-style-type: none"> 1. Closing Out Construction Contracts (Fields) 2. Exceeding Hospital Ventilation Standards in an Energy Efficient Manner (McLaughlin) 3. Unified Field Theory for mini-IPD conference in Denver. In conjunction with TC7.1 (Austin) 	Fields/ McLaughlin/ Austin	<i>Provide update at next meeting</i>
07.05.12.03	Survival Guides Mitchell Swann reported that a 30 to 60 page IPD survival guide is being contemplated and would like representation on the working group from TC 7.2. He also indicated that it is time to provide an update to the Design Build Survival Guide.	Swann	<i>Provide update at next meeting</i>
-END-			

Next Meeting

- Dan Kerr will schedule a GoTo Meeting to follow-up on action items (TBD)

Adjournment

- Meeting adjourned at 3:20 pm (EST)
- Next GoTo Meeting to be held: (TBD)