

**TG3.HVAC Contractors and Design Build Firms
Winter Meeting January 27, 2008
New York City, NY**

Meeting Minutes

Attendees:

Jim Fields	jfields@superiormechserv.com
Billy Austin	bausting@dnshultz.com
Micheal McLaughlin	mmclaughlin@southlandind.com
David Underwood	d.underwood@isothermengineering.com
Wes Davis	wes.davis@acca.org
Glenn Hourahan	glenn.hourahan@acca.org
David Olson	davidolson@ikshvac.com
Larry Spievogel	spielvogel@comcast.net
Mike Vaughn	mvaughn@ashrae.org
Matt Nelson	mnelson@brewer-garrett.com
Brad Thomas	bthomas@hamlincos.com
Adrian Tomly	Adrienne.thomle@honeywell.com

Call to Order

Chairman Fields called the meeting to order at 10:30 A.M. Sunday, January 27.
Attendees are listed above.

Action Items from Long Beach:

- Prepare a Forum for NYC Meeting – Forum to be called “Missing the Bus what is ASHRAE not doing for the Contractor members?” Moderation is to be by Jim Fields and Dan Pettway. -----Complete
- Investigate States that require continuing education for contractors and what process might be to get ASHRAE programs approved – assigned to Bill Austin. See if our programs can be made available at the local Chapter level. Complete.
- Look at available literature from ASHRAE, ACCA, and SMACNA to develop a design build starter kit – assigned to David Olson. Ongoing.
- Prepare a survey for design build and HVAC contractor members. Ongoing (this item was not assigned)

NYC Action Items

- **Establish liason to BIM Steering Committee (Fields)**
- **Speakers list for ACCA and SMACNA to review (Underwood)**
- **Conference Call for collaboration with ACCA and SMACNA for possible joint presentation in Chicago. (Fields)**

Subcommittee Chairs

Bill Austin

David Underwood

David Olson

Programs

Research and Standards

Education and Publications

Voting Members

Jim Fields

Bill Austin

David Underwood

Bill Atkinson

Dan Pettway

David Olson

Waller Clements

Peyton Collie

Micheal Mclaughlin

Wes Davis

New Business:

What's the Reality With Contractors

- **Time and money are both limited.**
- **Focused /meaningful tasks with fixed timelines are needed to attract contractors to TG (they will not come on their dime just to talk)**
- **Some contractors are intimidated by engineers.
TG to update “First ASHRAE Meeting” course to also speak to contractors.
Not just engineers.**
- **All Technical sessions and activities at Expo should be free to get contractors interest in ASHRAE – Loss Leader**

Research Needed:

- **Building information modeling of high interest. May bring ACCA and SMACNA together to solve jointly held problems and issues.**

Education:

- Possible topics for engineers and contractors discussed. Ethics was mentioned as a topic
- Sharing of speakers from other contractor groups.
- Joint meetings with other contractor groups

General Goals of Task Group

- Improve relations between engineers and contractors.
- Create a list of what contractors and design build firms might like to have from ASHRAE.

Next Meeting

Conference Call – June 6th 10:00 AM

**Salt Lake City Annual Meeting Sunday June 22, 2008
Room to be announced**